

CAREERWISE

STUDENT EVENT TIMELINE

JANUARY

*Student recruitment meetings - presentations to all Juniors
Check with your counselor for date & time of meeting.

FEBRUARY

- 6th** BMHS Resume Workshop - Library
- 8th** EVHS Resume Workshop - Counseling
- 13th** BMHS Application Workshop - Counseling
- 15th** EVHS Application Workshop - Counseling
- 20th** BMHS Apprenticeship Fair - Library 10am-12pm
- 22nd** EVHS Apprenticeship Fair - H2 Bldg. 10am-12pm

MARCH

- 5th** BMHS Mock Interviews - Library 5pm-7pm
- 7th** EVHS Mock Interviews - H2 Building 5pm-7pm
- 13th** All applications due
- 20th** Interviewing Night - EELC (Edwards) 4pm-8pm

APRIL

- *Businesses schedule 2nd round interviews on site
- *Job offers will be emailed or by phone call

VERY IMPORTANT-

- *Check emails and voicemail and respond within 24-48 hrs
- *Refer to Communication Tips for email templates

MAY

- *Apprentices hired and placed
 - TBD** BMHS Apprenticeship Signing Day
 - TBD** EVHS Apprenticeship Signing Day
 - *Businesses on-board apprentices
- #### **VERY IMPORTANT-**
- *When you have accepted an apprenticeship please email us to confirm

JUNE

- 3rd & 4th** Apprenticeship Training - CMC 9am - 3pm
- ***Apprentices begin working full time for summer**

QUESTIONS

Email: Christy Beidel
cbeidel@vailvalleypartnership.com
970.477.4029

BMHS - Mrs. Fuentes EVHS - Mrs. Ellen

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STUDENT EVENTS

RESUME WORKSHOP

This workshop will provide students with a step by step process on how to build an effective resume. With the help of our staff the students will craft a well rounded resume that can be used to apply for all job opportunities. If a student already has a resume it is still advised that they stop in to have a staff member proof read it.

APPLICATION WORKSHOP

Students will create their personal profile on the "Hiring Hub" and begin to explore and apply to different apprenticeships that they are interested in.

APPRENTICESHIP FAIR

Students will get the chance to meet with the different businesses offering apprenticeships and ask specific questions about all of the jobs they are interested in applying for.

MOCK INTERVIEWS

This night is designed to help prepare students for their interviews. We have local business professionals that volunteer to hold a mock interview with our students and will provide them with feedback at the end of each interview.

INTERVIEW NIGHT

We bring all businesses to your school for individual interviews. Students will receive a schedule of the times and room numbers for every business they have applied for. You will be required to be on time and dress for success!

2ND ROUND INTERVIEWS

You will be contacted directly by the business to set up a 2nd round interview that will be held at that business. If you cannot provide your own transportation, please contact Christy.

BOOTCAMP

This is a 2 day professional development training in which they will build the skills that will help them during their apprenticeship.

Apprentices are required to attend in order to begin working for their apprenticeship.