

To look up Doctors and Facilities in the PHCS network, you can do either of the following:

For Apex Advantage Plan Members:

1. To create a directory for your zip code and surrounding area go to the following website:
<https://www.multiplan.com/directories>
 - a. Click on the green “Select Network”
 - i. Select: “PHCS”
 - ii. Select: “Specific Services”
 - b. Enter your zip code
 - i. You can expand outside of the zip code on the dropdown box
 - c. Provider Type
 - i. Choose “Select All” - or
 - ii. Choose specific categories of providers
 - d. Facility
 - i. Choose “Select All” - or
 - ii. Choose specific types of facilities
 - e. Click the green “Continue” button at the bottom of the page
 - f. Enter a name, such as “My provider directory for 22151”
 - g. Enter your email address (twice)
 - h. Your directory will be emailed to you in a few minutes
2. To search for specific providers, go to the following website:
<https://www.multiplan.com/webcenter/portal/ProviderSearch>
 - a. Click on the green “Select Network”
 - i. Select: “PHCS”
 - ii. Select: “Specific Services”
 - b. Search by Name. Specialty, facility type, etc.
 - i. Note: some doctors will be listed under the practice name, others under the doctor name. We recommend running a full directory above.
 - c. Enter the zip code or city/county & state

For Apex Advantage Basic/HDHP Members:

1. To create a directory for your zip code and surrounding area go to the following website:
<https://www.multiplan.com/directories>
 - a. Click on the green “Select Network”
 - i. Choose: “PHCS”
 - ii. Choose: “Preventive Services Only”
 - d. Enter your zip code
 - i. You can expand outside of the zip code on the dropdown box
 - e. Provider Type
 - i. Choose “Select All” - or
 - ii. Choose specific categories of providers
 - f. Facility
 - i. Choose “Select All” - or

- ii. Choose specific types of facilities
 - g. Click the green "Continue" button at the bottom of the page
 - h. Enter a name, such as "My provider directory for 22151"
 - i. Enter your email address (twice)
 - j. Your directory will be emailed to you in a few minutes
- 3. To search for specific providers, go to the following website:
<https://www.multiplan.com/webcenter/portal/ProviderSearch>
 - a. Click on the green "Select Network"
 - i. Select: "PHCS"
 - ii. Select "Preventive Services"
 - b. Search by Name. Specialty, facility type, etc.
 - i. Note: some doctors will be listed under the practice name, others under the doctor name. We recommend running a full directory above.
 - c. Enter the zip code or city/county & state